



HILLINGDON
LONDON

Minutes

COUNCIL

14 May 2015

Meeting held at Council Chamber - Civic Centre, High Street, Uxbridge UB8 1UW

Councillor Catherine Dann (Mayor in the Chair - agenda items 1 to 3)

Councillor George Cooper (Deputy Mayor - agenda items 1 to 3)

Councillor George Cooper (Mayor in the Chair - agenda items 4 to 11)

Councillor John Hensley (Deputy Mayor - agenda items 4 to 11)

	<p>MEMBERS PRESENT:</p> <p>Councillors: Lynne Allen Beulah East Carol Melvin Teji Barnes Ian Edwards Douglas Mills Jonathan Bianco Tony Eginton Richard Mills Mohinder Birah Duncan Flynn John Morgan Wayne Bridges Neil Fyfe John Morse Tony Burles Janet Gardner June Nelson Keith Burrows Narinder Garg Susan O'Brien Roy Chamdal Dominic Gilham John Oswell Alan Chapman Becky Haggar Jane Palmer Judith Cooper Henry Higgins Ray Puddifoot MBE Philip Corthorne Phoday Jarjussey John Riley Brian Crowe Allan Kauffman Robin Sansarpuri Peter Curling Judy Kelly Scott Seaman-Digby Catherine Dann Manjit Khatra David Simmonds Peter Davis Mo Khursheed Jagjit Singh Nick Denys Kuldeep Lakhmana Brian Stead Kanwal Dheer Eddie Lavery Jan Sweeting Jazz Dhillon Richard Lewis Shehryar Wallana Jazz Dhot (in part) Michael Markham Michael White Jem Duducu Peter Money David Yarrow Janet Duncan</p>
	<p>OFFICERS PRESENT: Fran Beasley, Jean Palmer, Paul Whaymand, Tony Zaman, Glen Egan, Lloyd White, Mark Braddock, Morgan Einon, Beth Rainey and Nikki O'Halloran</p>
1.	<p>APOLOGIES FOR ABSENCE (<i>Agenda Item 1</i>)</p> <p>Apologies for absence were received from Councillors Ray Graham and Pat Jackson.</p>
2.	<p>ELECTION OF MAYOR 2015/2016 (<i>Agenda Item 3</i>)</p> <p>The Mayor thanked her Mayoress and Escort, her fellow Councillors, officers and the Borough's residents and volunteers for the support they had given her throughout her memorable year as Mayor. She provided the Council with some brief highlights of her Mayoral year in which she was particularly proud to announce that she had raised over £94k for Michael Sobell House.</p>

	<p>Nominations were invited for a Mayor to hold office for the 2015/16 municipal year. Councillor G Cooper was nominated by Councillor Yarrow and seconded by Councillor Simmonds. There were no further nominations.</p> <p>RESOLVED: That Councillor George Cooper be elected as Mayor for the 2015/2016 municipal year.</p> <p><i>The Council adjourned for robing of the new Mayor at 7.50pm and reconvened at 8.03pm.</i></p>
3.	<p>ACCEPTANCE OF OFFICE BY THE MAYOR (<i>Agenda Item 4</i>)</p> <p>The newly elected Mayor signed the declaration of acceptance of office.</p>
4.	<p>APPOINTMENT OF THE DEPUTY MAYOR (<i>Agenda Item 5</i>)</p> <p>The Mayor informed the Council that he had appointed Councillor John Hensley as Deputy Mayor and that his Deputy Mayoress would be his wife, Mrs Diane Hensley.</p> <p>RESOLVED: That the Deputy Mayor and the Deputy Mayoress for the year be noted.</p>
5.	<p>NEW MAYOR'S ANNOUNCEMENTS (<i>Agenda Item 6</i>)</p> <p>The new Mayor thanked those present for the honour of electing him. He stated that Father Nicholas Schofield from Our Lady of Lourdes and St. Michael, Uxbridge would act as the Mayor's Chaplain and advised that he would be raising money for the following charities over the forthcoming year under the theme of 'Healthy and Happy in Hillingdon':</p> <ul style="list-style-type: none"> • Hillingdon Autistic Care and Support (HACS); • Life Education Centres of Hillingdon; • Hillingdon Brain Tumour and Injury Group; • Uxbridge Child Contact Centre; and • Hillingdon South Society for Mentally Handicapped Children. <p>The Mayor's charity appeal would be formally launched on 1 July 2015 and the first fund raising event would be a Quiz Night on 8 July 2015.</p>
6.	<p>VOTE OF THANKS TO THE OUTGOING MAYOR (<i>Agenda Item 7</i>)</p> <p>Councillor Puddifoot moved a vote of thanks to the retired Mayor, Councillor Dann, her Mayoress, Mrs Rita Kilroy, and her Escort, Councillor David Yarrow. This was seconded by Councillor Khursheed. Councillors Bianco, Corthorne, Denys, Dhillon and Yarrow spoke in support. It was noted that an additional £500 would be donated to the Mayor's charity on behalf of the Labour Group.</p> <p>The Mayor (Councillor G Cooper) presented a Past Mayor's badge to Councillor Dann and Past Mayoress'/Escort's badges to Mrs Rita Kilroy and Councillor David Yarrow.</p> <p>RESOLVED: That the vote of thanks to the Outgoing Mayor, Councillor Dann, be agreed.</p>

7. **REPORT OF THE HEAD OF DEMOCRATIC SERVICES** (*Agenda Item 8*)

(i) AMENDMENT TO THE COUNCIL CONSTITUTION

Councillor Puddifoot moved the motion, which was seconded by Councillor Simmonds, and it was:

RESOLVED: That the Head of Democratic Services be authorised to make the following amendments to the Constitution to give effect to the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015:

Article 4 - The Full Council

4.04 Terms of Reference

(k) To confirm the appointment or dismissal of the Head of the Paid Service;

(l) To confirm the dismissal of the Monitoring Officer and the Chief Finance Officer

(Renumber the remaining provisions accordingly).

Part 3 - Scheme of Delegation to Officers:

Proper Officers for the Purposes of the Constitution:

9. Officers who will issue and accept invitations from independent persons to constitute and administer a Panel in accordance with Section 102(4) of the Local Government Act 1972 for the purposes of advising the Council on matters relating to the dismissal of the Head of the Paid Service, the Monitoring Officer or the Chief Finance Officer:

Head of Human Resources and Head of Democratic Services.

Part 4 (F) Officer Employment Procedure Rules:

11. Disciplinary Action Against the Council's Statutory Officers (*as prescribed by Schedule 3 of the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015*);

(a) No disciplinary action in respect of the Council's Chief Executive, its Monitoring Officer or its Chief Finance Officer (as defined in Regulation 2 of the Local Authorities [Standing Orders] [England] Regulations 2001), except action described in paragraph (b) below, may be taken by the Council, or by a Committee, a Sub-Committee, a Joint Committee on which the Council is represented or any other person acting on behalf of the Council, other than in accordance with the following procedure: a recommendation in a report made by a designated independent person under Regulation 7 of the above-mentioned Regulations (Investigation of alleged misconduct).

i) The Head of Democratic Services and the Head of Human Resources acting on behalf of the Council will invite relevant independent

persons to be considered for appointment to an Independent Panel, with a view to appointing at least two such persons to the Panel.

- ii) In paragraph i) “relevant independent person” means any independent person who has been appointed by the Council or, where there are fewer than two such persons, such independent persons as have been appointed by another authority or authorities as the Council considers appropriate.*
- iii) Subject to paragraph iv), the Council must appoint to the Panel such relevant independent persons who have accepted an invitation issued in accordance with paragraph i) in accordance with the following priority order—*
 - a relevant independent person who has been appointed by the Council and who is a local government elector;*
 - any other relevant independent person who has been appointed by the Council;*
 - a relevant independent person who has been appointed by another authority or authorities.*
- iv) The Council is not required to appoint more than two relevant independent persons in accordance with paragraph iii) but may do so.*
- v) The Panel must be appointed at least 20 working days before the meeting of the Council to consider whether or not to approve a proposal to dismiss the Chief Executive, Monitoring Officer or Chief Finance Officer.*
- vi) Before Full Council votes on whether or not to approve a dismissal, it must take into account, in particular—*
 - any advice, views or recommendations of the Panel;*
 - the conclusions of any investigation into the proposed dismissal; and*
 - any representations from the Chief Executive, Monitoring Officer or Chief Finance Officer, as appropriate.*
- vii) Any remuneration, allowances or fees paid by the Council to an independent person appointed to the Panel must not exceed the level of remuneration paid to the Standards Committee Independent Person.*

In paragraph a) “disciplinary action” means ‘any action occasioned by alleged misconduct which, if proved, would, according to the usual practice of the Council, be recorded on the member of staff’s personal file, and includes any proposal for dismissal of a member of staff for any reason other than redundancy, permanent ill-health or infirmity of mind or body, but does not include failure to renew a contract of employment for a fixed term unless the Council has undertaken to renew such a contract.

- (b) The action mentioned in paragraph (a) above is suspension of the officer for the purpose of investigating the alleged misconduct occasioning the action; and any such suspension must be on full pay**

and terminate no later than the expiry of two months beginning on the day on which the suspension takes effect.

(ii) APPOINTMENT OF CABINET

The appointment by the Leader of the Council of Councillor Simmonds as the Deputy Leader and the following Members as Cabinet Members for 2015/2016 was noted:

Position/Portfolio	Councillor
Deputy Leader and Education and Children's Services	David Simmonds
Central Services	Scott Seaman-Digby
Finance, Property and Business Services	Jonathan Bianco
Community, Commerce and Regeneration	Douglas Mills
Planning, Transportation and Recycling	Keith Burrows
Social Services, Health and Housing	Philip Corthorne

In addition, Members were asked to note that responsibility for Council Communications would become part of the Cabinet Portfolio of the Leader of the Council with effect from 14 May 2015.

(iii) APPOINTMENT OF COUNCIL CHAMPION

Councillor Puddifoot moved the motion, which was seconded by Councillor Simmonds, and it was:

RESOLVED: That Councillor Haggar replace Councillor J. Cooper as Carer's Champion.

8. **COMMITTEE ALLOCATIONS AND MEMBERSHIP 2015/2016** (*Agenda Item 9*)

It was noted that the membership of the Hillingdon Domestic Violence Action Forum was amended to show Councillor Haggar as a Member with Councillor Barnes as substitute.

The Committee Allocations and Membership 2015/2016 was moved by Councillor O'Brien, seconded by Councillor White, and it was:

RESOLVED: That the appointment of Committees, Sub-Committees and their memberships, as set out at Minute Annex A, be approved.

9. **POLICY OVERVIEW AND SCRUTINY COMMITTEES ANNUAL REPORT** (*Agenda Item 10*)

The Council received a report of the work covered by the Policy Overview and Scrutiny Committees in 2014/2015. It was moved by Councillor Lewis, seconded by Councillor Riley, and:

RESOLVED: That the Policy Overview and Scrutiny Committees' Annual Report 2014/2015 be endorsed.

10. **STATEMENT BY THE LEADER OF THE COUNCIL** (*Agenda Item 11*)

The Leader noted that, at last week's General Election, the UK had chosen who it was

that they wanted to represent them for the next five years. Irrespective of political stance, individuals stood as candidates in these elections because they wanted to make a difference. The day after the election, Mr Cameron had thanked Mr Clegg and his party for the part they played in the coalition Government. Mr Miliband had been magnanimous in defeat and had called Mr Cameron to wish him luck.

Councillor Puddifoot paid tribute to Councillor Khursheed and congratulated him on surviving a leadership challenge. He thanked Councillor Simmonds for being a first class Deputy Leader and the rest of the Cabinet for being a great team to captain.

The Leader advised that the achievements of the Council had been as a result of the combined effort of all individuals which had resulted in a remarkable reputation in Hillingdon for excellent facilities and sound financial management. He noted that, as a result, the Council was well placed to deal with the challenges that lay ahead with continued free weekly refuse and recycling collections, Council Tax continuing to be frozen and one of the largest schools programmes in London. Hillingdon was the only council in the country that had rebuilt or refurbished all of its libraries. In addition, the authority had built up a record level of cash reserves to deal with future challenges.

Irrespective of which side of the Chamber an individual sat, those present shared a 90% common vision for the Borough - it was the proposed delivery that differed. The Leader congratulated Councillor Oswell on becoming Deputy Leader of the opposition and thanked the opposition Members for their contribution during the year.

Councillor Puddifoot noted that continued strong political leadership and financial management in Hillingdon would ensure that the Council was in a position to achieve its aim of putting its residents first.

MEMBERSHIP OF COMMITTEES 2015/2016

The meeting, which commenced at 7.30 pm, closed at 8.38 pm.

These are the minutes of the above meeting. For more information on any of the resolutions please contact Lloyd White, Head of Democratic Services on 01895 556743. Circulation of these minutes is to Councillors, Officers, the Press and Members of the Public.

ORDINARY COMMITTEES**EXECUTIVE SCRUTINY COMMITTEE: 8 (5-3)**

CONSERVATIVE	LABOUR
Higgins (Chairman)	Khursheed (Lead)
Riley (Vice-Chairman)	Oswell
Bridges	Sweeting
Crowe	
Denys	

Other Voting Members on Education issues only

Parent Governor (3)	Vacant
Church of England Diocesan Representative	Vacant
Roman Catholic Diocesan representative	Anthony Little

EXTERNAL SERVICES SCRUTINY COMMITTEE: 8 (5-3)

CONSERVATIVE	LABOUR
Riley (Chairman)	Jarjussey (Lead)
Edwards (Vice-Chairman)	Burles
Crowe	Oswell
Kauffman	
White	

**CHILDREN, YOUNG PEOPLE AND LEARNING POLICY OVERVIEW
COMMITTEE: 9 (6-3)**

CONSERVATIVE	LABOUR
Palmer (Chairman)	Sweeting (Lead)
Denys (Vice-Chairman)	Eginton
Barnes	Money
Duducu	
Flynn	
Haggar	

Other Voting Members

Parent Governor (3)	Vacant
Church of England Diocesan Representative	Vacant
Roman Catholic Diocesan representative	Anthony Little

COMMITTEE MEMBERSHIP 2015/2016

RESIDENTS' AND ENVIRONMENTAL SERVICES POLICY OVERVIEW COMMITTEE: 9 (6-3)

CONSERVATIVE	LABOUR
White (Chairman)	Lakhmana (Lead)
Barnes (Vice-Chairman)	Birah
Davis	Dhot
Jackson	
Kelly	
Stead	

CORPORATE SERVICES AND PARTNERSHIPS POLICY OVERVIEW COMMITTEE: 9 (6-3)

CONSERVATIVE	LABOUR
Lewis (Chairman)	Sansarpuri (Lead)
R. Mills (Vice-Chairman)	Burles
Bridges	Garg
Denys	
Graham	
Melvin	

SOCIAL SERVICES, HOUSING AND PUBLIC HEALTH POLICY OVERVIEW COMMITTEE: 9 (6-3)

CONSERVATIVE	LABOUR
Bridges (Chairman)	East (Lead)
Barnes (Vice-Chairman)	Khatra
Davis	Nelson
Haggar	
Palmer	
Wallana	

SUBSTITUTES FOR SCRUTINY AND POLICY OVERVIEW COMMITTEES ARE ALL COUNCILLORS EXCEPT THOSE IN THE CABINET, GROUP LEADERS AND CHIEF WHIPS.

CENTRAL & SOUTH PLANNING COMMITTEE: 9 (6-3)

CONSERVATIVE	LABOUR
Edwards (Chairman)	Dhillon (Lead)
Yarrow (Vice-Chairman)	Duncan
Chamdal	Khatra
Chapman	
Stead	
Wallana	

COMMITTEE MEMBERSHIP 2015/2016

NORTH PLANNING COMMITTEE: 9 (6-3)

CONSERVATIVE	LABOUR
Lavery (Chairman)	Curling (Lead)
Morgan (Vice-Chairman)	Morse
Flynn	Oswell
Graham	
Melvin	
Duducu	

MAJOR APPLICATIONS PLANNING COMMITTEE: 9 (6-3)

CONSERVATIVE	LABOUR
Lavery (Chairman)	Duncan (Lead)
Edwards (Vice-Chairman)	Curling
Melvin	Dhillon
Morgan	
Stead	
Yarrow	

(ALL PLANNING COMMITTEE MEMBERS AND ALL THAT HAVE RECEIVED APPROPRIATE PLANNING TRAINING TO BE SUBSTITUTES FOR ALL THREE COMMITTEES)

PENSIONS COMMITTEE: 5 (3-2)

CONSERVATIVE	LABOUR
Corthorne (Chairman)	Eginton (Lead)
Markham (Vice-Chairman)	East
Davis	
Substitutes	Substitutes
Fyfe	Jarjussey
O'Brien	

PENSIONS BOARD: 3 (2-1)

CONSERVATIVE	LABOUR
Simmonds (Chairman)	Morse
Chapman (Vice-Chairman)	

Scheme Representatives:

Mr Roger Hackett
Mrs Venetia Rogers
Mr Andrew Scott

COMMITTEE MEMBERSHIP 2015/2016

APPOINTMENTS COMMITTEE: 8 (5-3)

CONSERVATIVE	LABOUR
Puddifoot (Chairman)	Khursheed (Lead)
Simmonds (Vice-Chairman)	Duncan
Burrows	Oswell
D. Mills	
Corthorne	
Substitutes	Substitutes
Bianco	East
Lavery	Jarjussey
Lewis	Lakhmana
Riley	Sansarpuri
Seaman-Digby	Sweeting

REGISTRATION & APPEALS COMMITTEE: 8 (5-3)

CONSERVATIVE	LABOUR
O'Brien (Chairman)	Allen (Lead)
R. Mills (Vice-Chairman)	Curling
Bridges	Singh
Flynn	
Lewis	
Substitutes	Substitutes
Bianco	D. Mills
Burrows	Puddifoot
Corthorne	Seaman-Digby
Dann	Simmonds
Higgins	Stead
Lavery	

SUBSTITUTES ON THIS COMMITTEE MAY COMPRISE CABINET MEMBERS FOR THE PURPOSES OF BEING MEMBERS OR SUBSTITUTE MEMBERS OF THE THREE SUB-COMMITTEES, BUT NO CABINET MEMBERS SHOULD SIT AS MEMBERS OF THE MAIN REGISTRATION AND APPEALS COMMITTEE

COMMITTEE MEMBERSHIP 2015/2016

OTHER COMMITTEES / PANELS (OUTSIDE THE OVERALL CALCULATION BUT ALLOCATED ON THE BASIS OF OVERALL POLITICAL BALANCE)

STANDARDS COMMITTEE: 4 (3-1)

CONSERVATIVE	LABOUR
Riley (Chairman)	Khursheed (Lead)
Lewis (Vice-Chairman)	
Corthorne	
Substitutes	Substitutes
Denys	Duncan
	Oswell

Non voting Independent Person

Mr David Smith

AUDIT COMMITTEE: 4 (3-1)

CONSERVATIVE	LABOUR
Lewis (proposed Vice Chairman)	Eginton (Lead)
Davis	
O'Brien	
Substitutes	Substitutes
Graham	East
R. Mills	

Independent Member

Mr Rajiv Vyas (Chairman)

NO MEMBER OF CABINET OR EXECUTIVE SCRUTINY COMMITTEE MAY SIT ON AUDIT COMMITTEE.

LICENSING COMMITTEE: 10 (6-4)

CONSERVATIVE	LABOUR
Gilham (Chairman)	Allen (Lead)
Yarrow (Vice-Chairman)	Dhillon
Chamdal	Gardner
Kelly	Morse
Melvin	
Stead	

N.B. NO SUBSTITUTES ALLOWED FOR LICENSING COMMITTEE

COMMITTEE MEMBERSHIP 2015/2016

HILLINGDON DOMESTIC VIOLENCE ACTION FORUM: 3 (2-1)

CONSERVATIVE	LABOUR
Palmer (Chairman)	Gardner (Vice-Chairman)
Haggar	
Substitutes	Substitutes
Barnes	Curling

APPOINTMENTS SUB COMMITTEE: 4 (3-1)

CONSERVATIVE	LABOUR
Puddifoot	Khursheed (Lead)
D. Mills	
Simmonds	
Substitutes	Substitutes
Bianco	Duncan
Burrows	East
Corthorne	Jarjussey
Seaman-Digby	Lakhmana
	Oswell
	Sansarpuri
	Sweeting

INVESTIGATING AND DISCIPLINARY SUB-COMMITTEE (SENIOR OFFICER): 4 (3-1)

CONSERVATIVE	LABOUR
Puddifoot	Khursheed (Lead)
D. Mills	
Simmonds	
Substitutes	Substitutes
Bianco	Allen
Burrows	Curling
Corthorne	Duncan
Seaman-Digby	Sweeting

APPEALS SUB-COMMITTEE (SENIOR OFFICER): 4 (3-1)

CONSERVATIVE	LABOUR
To be appointed as required.	Khursheed (Lead)

GRIEVANCE SUB-COMMITTEE (SENIOR OFFICER): 4 (3-1)

CONSERVATIVE	LABOUR
To be appointed as required.	Khursheed (Lead)

COMMITTEE MEMBERSHIP 2015/2016

LICENSING SUB-COMMITTEE (2-1)

The sub-committee to comprise three Members of the Licensing Committee (2 Conservative and 1 Labour) selected on a rota basis from the membership of the Licensing Committee. Meetings of the Sub-Committee must be chaired by either the Chairman or Vice-Chairman of the Licensing Committee.

HEALTH AND WELLBEING BOARD: *Outside of the overall calculation and subject to the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.*

Organisation	Name of Member	Substitute
STATUTORY MEMBERS (VOTING)		
Chairman	Councillor Puddifoot	Any Elected Member
Vice-Chairman	Councillor Corthorne	Any Elected Member
Members	Councillor Simmonds	Any Elected Member
	Councillor Mills	Any Elected Member
	Councillor Bianco	Any Elected Member
	Councillor Burrows	Any Elected Member
	Councillor Seaman-Digby	Any Elected Member
Healthwatch Hillingdon	Mr Jeff Maslen	Mr Stephen Otter
Clinical Commissioning Group	Dr Ian Goodman	Dr Kuldhir Johal
CO-OPTED MEMBERS (VOTING)		
LBH	Ms Jean Palmer	N/A
For information Membership also includes:		
STATUTORY MEMBERS (NON-VOTING)		
Statutory Director of Adult Social Services	Mr Tony Zaman	Mr Nick Ellender
Statutory Director of Children's Services	Mr Tony Zaman	Mr Tom Murphy
Statutory Director of Public Health	Dr Steve Hajioff	Ms Sharon Daye
CO-OPTED MEMBERS (NON-VOTING)		
The Hillingdon Hospitals NHS Foundation Trust	Mr Shane DeGaris	Mr Richard Sumray
Central and North West London NHS Foundation Trust	Ms Robyn Doran	Ms Maria O'Brien
Royal Brompton and Harefield NHS Foundation Trust	Mr Robert J Bell	Mr Nick Hunt
LBH	Mr Nigel Dicker	N/A

COMMITTEE MEMBERSHIP 2015/2016

Clinical Commissioning Group (Officer)	Mr Rob Larkman	Ms Ceri Jacob
Clinical Commissioning Group (Clinician)	Dr Reva Gudi	Dr Kuldhir Johal